

**OFFICE OF INTERNATIONAL STUDIES
FINANCIAL AID PROCEDURES FOR STUDENTS IN STUDY
ABROAD PROGRAMS**

1. * Free Application for Federal Student Aid (FAFSA) must be mailed to the Federal processor at least **Four months prior** to the departure date.
2. * Financial Aid file must be completed (all documents required for processing of financial aid must be in the Financial Aid Office) at least **three months prior** to the departure date. It is strongly recommended that the student meet with a Financial Aid Advisor to discuss the resources available to the student.
3. It is strongly recommended that the Program Directors encourage the students to meet with a Financial Aid Advisor to discuss the resource available to the student at least **three months prior** to the departure date.
4. The loan acceptance form must be returned to the Financial Aid office at least **six weeks prior** to the departure date.
5. For Summer Study Abroad Programs, the usual aid available will be Federal Stafford Loans. For those students receiving Summer Loans, the first disbursement can be made three weeks prior to the start of the term, provided the student has met all deadlines and the program begins at or near the beginning of Term A. Students are required to pay all program fees in accordance to the program deadlines. University tuition and fees are taken out of the second disbursement. However, due to Federal regulations, the second disbursement cannot be made until after Term B begins. Any other financial aid checks the student is expected to receive will be disbursed during the regular financial aid disbursement cycle and mailed to the student's home address.

* These items do not apply to those students who have already applied for and are receiving financial aid.

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